



**VOUCHER INCENTIVE PROGRAM
 Reimbursement Package Checklist**

Participant Name: _____ Date: _____

Voucher Number: _____ Voucher Amount: _____

Checklist for Replacement Projects

√	Documents included in Dealer Reimbursement Package
<input type="checkbox"/>	Dealer Reimbursement Invoice (original) – signed by dealership
<input type="checkbox"/>	Final replacement vehicle purchase invoice
<input type="checkbox"/>	Receipt of Voucher (original) – signed by the participant
<input type="checkbox"/>	Voucher (original)
<input type="checkbox"/>	Copy of DMV registration paperwork showing vehicle registered to applicant
<input type="checkbox"/>	Copy of replacement vehicle financing documentation (if applicable)
<input type="checkbox"/>	Copy of the replacement vehicle warranty
<input type="checkbox"/>	Copy of existing vehicle title signed and dated by applicant
<input type="checkbox"/>	Copy of current title for used replacement vehicles (for non-salvage status only)
<input type="checkbox"/>	Inspection forms and digital photos for existing vehicle ready for dismantler
<input type="checkbox"/>	Inspection forms and digital photos for replacement vehicle
<input type="checkbox"/>	Location of dismantler yard where the existing vehicle will be destroyed
<input type="checkbox"/>	Date the existing vehicle is delivered to or picked up by a dismantler

Checklist for Retrofit Projects

√	Documents included in Retrofit Reimbursement Package
<input type="checkbox"/>	Retrofit Reimbursement Invoice (original) – signed by retrofit installer
<input type="checkbox"/>	Final retrofit purchase and installation invoice
<input type="checkbox"/>	Receipt of Voucher (original) – signed by the participant
<input type="checkbox"/>	Voucher (original)
<input type="checkbox"/>	Copy of DMV registration paperwork showing vehicle registered to applicant
<input type="checkbox"/>	Copy of retrofit financing documentation (if applicable)
<input type="checkbox"/>	Copy of the retrofit manufacturer warranty
<input type="checkbox"/>	Copy of vehicle title
<input type="checkbox"/>	Inspection forms and digital photos for vehicle and retrofit device

Dealership/Installer Business Name: _____

Contact Person: _____

Phone Number: _____